

## MEETING MINUTES

**PROJECT NAME:** Terrebonne Sanitary District Formation      **PROJECT NO.:** 297-2509-008

**LOCATION:** Microsoft Teams      **MEETING DATE:** March 17, 2022      **TIME:** 3:00 pm

**MINUTES BY:** Ryan Rudnick

**ATTENDEES:**

Chris Doty	Todd Cleveland
Ryan Rudnick	Steven Shopshire
Linda Swearingen	Marika Sitz
Guy Vernon	<del>Parker Vernon</del>
<del>Mike Walker</del>	<del>Randy Lunsford</del>
Todd Cleveland	Kristin Yurdin
<del>Tim Brown</del>	Nick Kezele
Lauren Redman	

**SUBJECT:** District Formation Meeting #3

### Introductions/Updates

- New members
- New information
  - Tim & guy went doorknocking on 6<sup>th</sup> & 7<sup>th</sup>, talked to 8 property owners, no strong objections, but concerns about requirement to hookup
  - Consider lag time between sewer construction and TSD revenues
  - \$1M ARPA funds dedicated by Rep Bonham towards Terrebonne via ODOT sewer infrastructure
    - Thanks to Rep Bonham and Commissioner Adair
  - Lauren: Oliver Lemons continuing to struggle with septic issues, severe financial burden, seen a lack of awareness between county and state agencies related to pending projects, has created a needless back and forth while seeking building permits for remodel. Communication important!
- Update on Public Outreach efforts

### Review Status on Action items from last meeting:

- TSD – call top 20 property owners to discuss sewer benefits and mention forthcoming petition
  - No action, ready now with prospective petition and documents filed.
- JR – complete prospective petition form
  - Prospective petition mostly filled out from last meeting discussion
    - Chief petitioners: Tim, Guy, Parker (signatures required?)
    - General petitioners: Kristin, Mike, Nick, Randy/Ferguson? Abbas? Miller?
  - Legal description requirement from the County?
    - Response: list of taxlots ok, but checking with Assessor and GIS
    - Submit taxlot list for now, assuming that will be acceptable for prospective petition
- Parametrix – service area map & Economic Feasibility Statement – draft complete

MEETING MINUTES (continued)

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**District Formation Schedule**

March 2022	File prospective petition
April 2022	File final petition with required signatures
June 2022	First Public Hearing with County Commission
July 2022	Second Public Hearing with County Commission, District Formation Complete

**Action Items due by next meeting on 4/21**

- PMX - Finalize and deliver EFS to JR and group
- Linda
  - Confirm Randy, Janet, and Debbie Miller are ok being listed as general petitioners
  - prepare public outreach strategy for gathering petition signatures (publicity, time frame, place, contact info, etc.)
- JR – Finalize and prospective petition package and file with County Clerk
- TSD - Obtain 15+ signatures at designated place in presence of designated circulator (Nick Kezele offered Church for signatures)