



# Application For Site Evaluation

## A. Site Readiness

1. Have you verified with the Planning Division that your proposed development meets land use requirements?		YES <input type="checkbox"/>
2. Are test holes ready for evaluation?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, when will they be ready? ___/___/___
3. I understand that I will be charged a re-inspection fee if a site visit is made after the "ready by date" and test pits are not dug and accessible.		YES <input type="checkbox"/> <i>Note: The accurate representation of property boundaries is the sole responsibility of the applicant.</i>
4. Are property corners and lines staked?		YES <input type="checkbox"/> NO <input type="checkbox"/>
5. Provide access instructions, (i.e. need to call for gate code, dog warnings, wayfinding tips, etc.), if any:		

*Note: Deschutes County does not coordinate with applicants ahead of site visits unless instructed to do so. If you would like to be notified prior to the site visit, please make that request in this application. Requests for notification and/or coordination may increase the turnaround time of your site evaluation and we ask that those are made only when necessary.*

## B. Site Information and Location

Township	Range	Section	Tax Lot	Lot	Block
Subdivision				Parcel Size (SQFT or Acres):	
Parcel Address:				Water Source:	
Use of Structure: <input type="checkbox"/> Full-time Residence <input type="checkbox"/> Vacation Home <input type="checkbox"/> Shop <input type="checkbox"/> Barn					
<input type="checkbox"/> Business/Commercial (see Note below) <input type="checkbox"/> Other, provide description: _____					
# of proposed bedrooms:		# of proposed bathrooms:			

*For commercial use only: Please attach a detailed description including information about the proposed operation, number of employees and specific information regarding wastewater characteristics and the size of the flow.*

## C. Applicant Information

Owner Name:	Email:
Mailing Address:	Phone #:
Authorized Representative Name:	Email:
Mailing Address:	Phone #:

**You must submit** a site plan that includes **all** of the following with the application:

- Arrow indicating North
- Property lines and dimensions
- Location of test pits
- Adjoining roads or streets
- Existing and proposed wells (including adjacent lots)
- All bodies of water (rivers, canals, ponds)
- Utilities
- Reservoirs and/or cisterns
- Water lines
- Escarpments (cliffs, banks)

**\*Optional\*** You may use Deschutes County Dial Maps to print a map of your property: <http://dial.deschutes.org/Real/InteractiveMap>. Fill in the required information listed above by hand or with a computer.

The Applicant agrees that Deschutes County will not be responsible for any issues or denials resulting from incorrect or incomplete information supplied by the applicant.



Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**NOTICE AUTHORIZING REPRESENTATIVE**

I, \_\_\_\_\_ (property owner), have authorized \_\_\_\_\_ (authorized representative), to act as my agent in performing the activities necessary to obtain services provided by Deschutes County Community Development Department. I agree that any costs not satisfied by the Authorized Representative are my responsibility. Authorization expires 12 months from Owner’s signature.

**PROPERTY IDENTIFICATION:**

Property Address: \_\_\_\_\_

Tax account number or serial number: \_\_\_\_\_

Project Description: \_\_\_\_\_

**PROPERTY OWNER:**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE:**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_