



**DRIVEWAY ACCESS PERMIT APPLICATION**  
(Connections to public roads or rights-of-way only)  
**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

Property Address: \_\_\_\_\_

Map and Taxlot: \_\_\_\_\_

This information is available at <https://dial.deschutes.org/> under "Account Information" on the property summary page.

Applicant's Name: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Applicant's Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

County Road Accessed: \_\_\_\_\_

Use Type (check one):  Residential  Multi-Family Residential  Commercial  Field Access

Access Status (check one):  New  Existing

Surface Type (check one):  Concrete  Aggregate or Cinder Base  Asphalt  Other

Driveway Classification (check one):  Primary Access  Secondary Access

Public Right-of-Way Frontage (check one):  Direct Frontage  Accessed Via Easement (\*)

(\*) If accessed via an easement, the application will not be deemed complete without supporting documentation verifying the existence of the required easement provided by the applicant.

Applicant hereby applies to Deschutes County for permission to construct a driveway access at the property address above. All work shall be in conformance with Deschutes County Code 12.28. The driveway access shall be maintained as approved and shall not present a traffic hazard for road or driveway users. The applicant agrees to indemnify and hold harmless the county for any damages, injuries, or claims arising from the driveway construction or use.

Applicant agrees and understands that this permit does not constitute a land use permit. Any development of property connected with this permit must comply with all applicable land use regulations.

**Disclaimer:** Deschutes County will not take responsibility for ensuring that all other conditions of any other regulating agency have been complied with. It is the responsibility of the applicant to meet any existing subdivision covenants, conditions and restrictions, and all other neighborhood and regulatory agency requirements. Applicant/Owner agrees to remove any construction elements not meeting standards, as determined by Deschutes County.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Area Drawing Showing Subject Property

(A map may also be attached)

Submit a site plan or aerial image identifying the location and type of access. The plan should clearly show the driveway's position in relation to key landmarks such as roads, other driveways, fence lines, and utility poles. Include a north arrow for orientation and physically mark the proposed access point in the field using stakes, flags, or paint for easy identification by the inspector.

For properties within unincorporated communities, indicate whether a curb cut or sidewalk installation is required. If required, public sidewalks must be constructed concurrently with the driveway access.

**Note:** If a curb cut is necessary, a permit from the County Road Department is required for any work within the public right-of-way.

---

